

# St Joseph's Laurieton

## BUS

### POLICY

#### Rationale:

- Student behaviour on and around buses, and the efficiency of bus services are of vital importance to student safety, an effective bus service and maintenance of student enrolments.

#### Aims:

- To ensure that students travelling to and from our school by buses do so safely. To ensure bussing issues are dealt with effectively and efficiently.

#### Implementation:

- Students attending St Joseph's School are eligible to receive free bus travel to their nearest school, so long as they reside more than 2.3 kilometres from that school.
- Students attending St Joseph's School are also eligible for a Conveyance Allowance so long as they attend the nearest school, no bus service is available and they live more than 2.3 kilometres from the school, or they live more than 2.3 kilometres from the nearest bus stop.
- A student may access travel to a school other than the nearest school upon payment of a fare. Such travel is conditional upon space being available on the bus after all eligible travellers have been catered for. Approval is on a term-by-term basis.
- The Assistant Principal is the designated staff member who is the bus coordinator. They will undertake all responsibilities associated with bus travel by students, including liaison with the bus coordinator.
- Our school bus coordinator will ensure all students travelling regularly by bus undertake revision of bus safety rules and procedures at the commencement of Terms 1 and 3 each year.

#### **Bus Rules**

1. Remain well clear when bus is parking or leaving.
  2. Do not attempt to enter a moving bus.
  3. Keep all parts of body and other objects inside bus at all times.
  4. Remain seated until bus is parked.
  5. Students crossing the road after leaving a bus, do so at the rear of the bus.
  6. Follow all directions given by bus driver.
- Consequences for misbehaviour will be consistent with the Student Code of Conduct, and may lead to suspension from using the bus service after consultation with the bus company.
  - The rostered staff will supervise the departure of buses from the school at the conclusion of each school day.
  - Buses will not depart until given permission to do so by the teacher on Bus Duty.
  - Close liaison between all school coordinators and the bus companies must be maintained.

#### Evaluation:

This policy will be reviewed as part of the school's five-year review cycle, or whenever a significant change in bus operations occurs, or after every significant bus related incident.

This policy was last ratified by School Leadership Team in....

June 2009